



A guide to our End-Point Assessment methods

There are two methods that we use to assess our learners during their End-Point Assessment. Each method accounts for 50% of the overall grade. So, in order for you to prepare your apprentice, we've provided some top tips below, to help them achieve the grade that they deserve.

Professional Discussion

Professional Discussion is a 45 minute conversation between the assessor and the learner that can be completed remotely. The conversation will cover a total of 12 topics based on what has already been covered throughout the apprenticeship. Share these top tips below with your apprentice, so they can prepare accordingly for their Professional Discussion.

Be positive

Change the tone of your thoughts from negative to positive. Tell yourself that you can achieve.



Be relaxed



Ensure that you are comfortable. Sit in your favorite chair, grab yourself a coffee or cup of tea - whatever makes you feel happy.

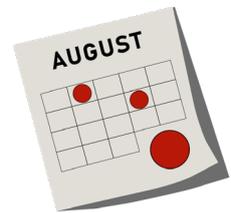
This is your professional discussion

Remember that this is your professional discussion; you are the one who has put the time, effort and practice into it.



Prepare to achieve

Failing to plan is planning to fail. Plan accordingly and make notes to jog your memory. You are allowed to refer to work you have completed on your qualification.



Make sure that your internet connection is working



Always check 30 minutes before your professional discussion that everything is working correctly. You don't want this to create stress and panic before your professional discussion starts.

Make sure that you re-read your self-assessment form

It is really useful to go over your self-assessment form and reflect on areas that may come up.



Don't give up

Sometimes we can feel that we have failed the professional discussion because we may have not given a good enough answer. Don't let this deter you, keep your head up and continue.



Take your time



Don't rush because you feel that you are running out of time. You have 45 minutes which is plenty of time. Your end point assessor will give you time checks so that you know how much time you have had.

Make sure that your answers are concise and detailed

Sometimes when we are asked a question we can go off on a tangent and forget what was initially asked. Think clearly about what is being asked and direct your answer specifically to that area



Use your time wisely



You may find that you still have time left and have the opportunity to go back to areas that you feel need updating or adding to. This could mean the difference in how you are graded

If you would like more information on End-Point Assessment, speak to a human today:

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Prepare to achieve
gateway to success